

Board of Directors' Board Meeting
Tuesday, September 24, 2024
8:30 a.m.

AGENDA

- I. CALL TO ORDER
- II. MINUTES: Regular Board Meeting held June 25, 2024
- III. FINANCIAL REPORT: For June, July, and August 2024
- IV. CORRESPONDENCE:
 - a. City of Watertown Appointment of Don Rutherford
 - b. ARPA Funding Amended Contract Cover Letter
 - c. NYTRIC Early Lease Release Request Letter
 - d. Marketing Flyer - Back of Building A
 - e. Code Enforcement Letter - Grass, Weeds, Brush
- V. COMMITTEE REPORTS:
 - a. Facility Update:
 - i. Storm Update
 - ii. Bldg. C Water line leak
 - iii. Infrastructure Upgrade Project - Verbal
 - b. Leases/Prospects:
 - i. DocPPE Update - Verbal
 - ii. Modern Moving Update - Verbal
 - c. Audit Committee
 - i. Meeting Minutes 8-7-2024
 - ii. Meeting Minutes 9-17-2024
- VI. UNFINISHED BUSINESS:
- VII. NEW BUSINESS:
 - a. Audit Engagement Letter for FYE 6-30-2024 with Bowers and Company
 - b. Audit Report for FYE 6-30-23 - Bowers and Company
 - c. PILOT Update - Keith Caughlin
 - d. Transition of Counsel - Keith Caughlin
 - e. NYTRIC Early Lease Release Discussion
- VIII. ADJOURNMENT

Watertown Industrial Center Local Development Corporation

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Next Meeting to be held November 26, 2024, at 8:30 a.m.