

Watertown Industrial Center Local Development Corporation

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**BOARD OF DIRECTORS' Meeting
Tuesday, March 25, 2014 at
8:30 a.m.**

AGENDA

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. MINUTES: Board Meeting held January 21, 2014 and Facilities/Loan Review Committee Meeting held March 3, 2014.**
- IV. FINANCIAL REPORT: As of January 31, 2014 and February 28, 2014.**
- V. CORRESPONDENCE:**
 - a. Golder Associates: Progress report for the month of January and February 2014.**
 - b. Excellus Health Insurance Changes**
- VI. COMMITTEE REPORTS:**
 - a. Facilities Committee**
 - i. Watertown Air Soft League – Travis Corliss**
 - ii. Converse Labs proposed lease structure and requested improvements**
 - b. Loan Review Committee**
 - i. Converse Labs Leasehold Improvement Loan (LHI)**
 - c. Facility Update – Verbal**
 - d. Leases/Prospects**
- VII. UNFINISHED BUSINESS:**
- VIII. NEW BUSINESS:**
 - a. LHI Loan Fund Usage Review – Keith Caughlin**
 - b. Equipment and misc. items left behind by Junction Boyz, M&T Bank, and Mike Lynch – Keith Caughlin**
 - c. WICLDC 2014 – 2015 Operating Budget - DRAFT**
- IX. ADJOURNMENT**

Next meeting, April 15, 2014 at 8:30 a.m.