

**Watertown Industrial Center Local Development Corporation**

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**BOARD OF DIRECTORS' Meeting  
Tuesday, June 17, 2014 at  
8:30 a.m.**

**AGENDA**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. MINUTES: Board Meeting held May 20, 2014**
- IV. FINANCIAL REPORT: As of May 31, 2014**
- V. CORRESPONDENCE:**
  - a. Golder Associates: Progress report for the month of May 2014**
  - b. Commitment Letter – Watertown Local Development Corporation**
  - c. Schwerzmann & Wise – Notice sent to ESP**
  - d. Bankruptcy Notice - Sampson**
- VI. COMMITTEE REPORTS:**
  - a. Facility Update**
    - i. Servpro Project – Distributed at the meeting**
    - ii. Bldg. B Renovation – Distributed at the meeting**
    - iii. Watertown Airsoft League**
  - b. Leases/Prospects**
- VII. UNFINISHED BUSINESS:**
  - a. Electronic Bill Pay**
  - b. M & T Bank and Mike Lynch**
- VIII. NEW BUSINESS:**
  - a. Write off – Junction Boyz Accounts Receivable**
  - b. Governance Committee – Review of Policies, Procedures, Bylaws, and Mission Statement**
- IX. ADJOURNMENT**

**Next meeting, July 15, 2014 at 8:30 a.m.**