

**Watertown Industrial Center Local Development Corporation**

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**BOARD OF DIRECTORS' Meeting**  
**Tuesday, July 23, 2013 at**  
**8:30 a.m.**

**AGENDA**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. MINUTES: Board Meeting held June 18, 2013**
- IV. FINANCIAL REPORT: As of June 30, 2013**
- V. CORRESPONDENCE:**
  - a. NY State Taxation and Finance**
  - b. Golder Associates: Progress Report June 2013**
  - c. E-mail - Environmental Spill Products**
- VI. COMMITTEE REPORTS:**
  - a. Nominating Committee: 2013 – 2014 Slate of Officers**
  - b. Audit Committee: Pre Audit Meeting Authorizing the Hiring of Poulsen and Podvin**
  - c. Governance Committee: Review of the current Policies, Bylaws and Mission Statement**
  - d. Facility Update**
  - e. Leases/Prospects**
    - i. Update relating to: Mike Lynch, KBST Flooring, Perry Pecker**
- VII. UNFINISHED BUSINESS:**
  - a. WICLDC employee retirement plan: RBC Wealth Management-Christine Cisco**
  - b. Emergency repair expense report, PIV 620**
- VIII. NEW BUSINESS:**
  - a. Review of Insurance Policy/Coverage's: Haylor, Freyer & Coon-Walt Hammond**
  - b. Review Committee Structure**
  - c. Vehicle Allowance for Director of Site Facilities**
- IX. ADJOURNMENT**

**Next meeting August 20, 2013 at 8:30 a.m.**