

Watertown Industrial Center Local Development Corporation

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**BOARD OF DIRECTORS' Meeting
Tuesday, August 20, 2013 at
8:30 a.m.**

AGENDA

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. MINUTES: Board Meeting held July 23, 2013 and the Governance Committee Meeting held July 5, 2013**
- IV. FINANCIAL REPORT: As of July 31, 2013**
- V. CORRESPONDENCE:**
 - a. NY State Department of Labor
 - b. Conditional Renewal Notice received from Fireman's Fund Insurance
 - c. E-mail Exchange with Rob Sharp of Environmental Spill Products
 - d. Golder Associates: Progress Report July 2013
- VI. COMMITTEE REPORTS:**
 - a. Facility Update
 - b. Leases/Prospects
 - i. Update relating to: Mike Lynch, KBST Flooring, Perry Pecker, Environmental Spill Products, Junction Boyz Inc.
- VII. UNFINISHED BUSINESS:**
 - a. Increase Per Square Foot Lease Rates Classified as Additional Rents
- VIII. NEW BUSINESS:**
 - a. Write Off Bad Debt:
 - i. Perry Pecker
 - ii. KBST Flooring
 - iii. Mike Lynch
 - b. Plan to dispose of and/or sell abandoned items left by Mike Lynch.
- IX. ADJOURNMENT**

Next meeting September 17, 2013 at 8:30 a.m.