

**Watertown Industrial Center Local Development Corporation**

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**BOARD OF DIRECTORS' Meeting  
Tuesday, November 19, 2013 at  
8:30 a.m.**

**AGENDA**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. MINUTES: Board Meeting held October 22, 2013**
- IV. FINANCIAL REPORT: As of October 31, 2013**
- V. CORRESPONDENCE:**
  - a. Golder Associates: Progress Report for the month of October 2013**
  - b. E-mail: Next round of SSDS Diagnostic Testing**
- VI. COMMITTEE REPORTS:**
  - a. Facility Update - Verbal**
  - b. Leases/Prospects**
- VII. UNFINISHED BUSINESS:**
  - a. Personnel Matters**
- VIII. NEW BUSINESS:**
  - a. Authorized Signers for Key Bank Accounts**
  - b. Authorized Signer for Community Bank Account –LHI Fund**
  - c. Advertising Campaign**
- IX. ADJOURNMENT**

**Next meeting December 17, 2013 at 8:30 a.m.**