

Watertown Industrial Center Local Development Corporation

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**BOARD OF DIRECTORS' Meeting
Tuesday, December 17, 2013 at
8:30 a.m.**

AGENDA

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. MINUTES: Board Meeting held November 19, 2013**
- IV. FINANCIAL REPORT: As of November 30, 2013**
- V. CORRESPONDENCE:**
 - a. Golder Associates: Progress report for the month of November 2013**
 - b. Central Mutual Insurance Loss Control Consultant**
 - c. ISO – Verisk Insurance Inspection**
 - d. Upstate Construction release of office space**
- VI. COMMITTEE REPORTS:**
 - a. Facility Update - Verbal**
 - b. Leases/Prospects**
- VII. UNFINISHED BUSINESS:**
 - a. Personnel Matters: Distributed at Meeting**
- VIII. NEW BUSINESS:**
 - a. All Star Contractors temporary reduction in leased sq.ft.**
 - b. JCLDC office project – floor plan**
 - c. JCLDC lease structure**
 - d. JCLDC LHI loan request**
 - e. WICLDC loan request**
- IX. ADJOURNMENT**

Next meeting January 21, 2013 at 8:30 a.m.